

5. All councillors to be given access to the Y.L.C.A. website to assist their knowledge.
6. Any future F.O.I. requests to be notified to the full council immediately and action specified by the council to comply with the same.
7. Any approach made by the monitoring officer to be immediately notified to the full council and action specified by the full council.
8. All councillors to be included in all emails about council business
9. All agendas to be published 3 clear days before the meeting (as per the Act) and supplied to each councillor, and a copy to be placed on the parish noticeboard.
10. Agendas to be phrased in such a way that it directs the council to make a decision. A.O.B. to be removed from the agenda.
11. The Clerk to be offered access to up to date training in all council business and the role of a parish clerk.
12. The employment contract with the clerk should be finalised and actioned.
13. The minutes should continue to be only a record of decisions made, not a verbatim record of the meeting. No addenda should be included in the minutes; if needed manual alterations should be made to the minute book at the meeting.

Cllr. Ms Marshall reported further advice from Y.L.C.A. about recommendation 4. in respect of decisions between meetings where there is a difference between advice given by the Monitoring Officer (included in the recommendation) and that of Y.L.C.A. This element will be discussed at the training session.

The council approved all the above 13 recommendations.

In respect of agendas, Cllr. Ms Marshall distributed an example supplied by Y.L.C.A. for councillors to consider.

The council delegated the conclusion of the Clerk's contract to Cllr. Mr Wilson, who was given authority to contact Y.L.C.A. in this matter. The council also delegated Cllr Ms Marshall to investigate the availability of training, particularly with Y.L.C.A.

Cllr. Ms. Marshall then reported on a matter that the Complaints Committee had felt that it could not adjudicate. This was the removal of the Clerk's response to a statement made by Cllr. Ms Barrowman, both of which were addenda to the Minutes of the 8th May 2014, and hence not part of the official Minutes. Since publication of the Complaints Committee report, Cllr Ms Barrowman had requested that her statement and the Clerk's response be removed. Cllrs. Mr Wilson and Ms Marshall, as members of the Complaints Committee, thought that this was an acceptable way forward. Since not all members had seen the addenda in question it was decided to reserve this decision to the next meeting.

There was a vote of thanks to Cllrs Mr Dennison, Ms Marshall and Mr. Wilson for their work on the Complaints Committee.

Also a vote of thanks was passed to Cllr Ms Barrowman, who was standing down at the election, for all her hard work for the parish over her period of office.

Grass cutting – negotiations were still under way with neighbouring parishes; in the meantime the Clerk would ask Dave Bailey Hague to quote for the work, and Saxton in Bloom were asked to provide a specification of work in order to protect the planting.